



REFLECTION LAKES PROPERTY OWNER'S ASSOCIATION

182 STALKER ROAD, EQUINUNK PA 18417

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PRIVATE PARTY REQUEST – PAVILION / CLUBHOUSE

Member Name(s):		Lot(s) Number(s):	
Contact Number:		Requested Date:	
The number of non-members attending your event:			

Party Guidelines

- Guest List:** Provide the office with a list of non-member guests at least three days prior to the event. Gate security will issue a one-day party pass as guests arrive.
- Clubhouse/Bingo Room Limit:** Parties held in the clubhouse or bingo room are limited to 25 guests. During normal clubhouse hours, the facility remains open for member use.
- Guest Fee:** There is a \$5.00 fee per guest, which includes access to the pool and clubhouse. All guests must receive a wristband from the office upon arrival.
- Party End Time (Pavilion/Outdoor):** Outdoor parties must end by 10:00 PM.
- Setup Fee:** If tables, chairs, or tents are required and set up by RLPOA employees, a \$25.00 setup fee will apply.
- Clubhouse Rental Fees:**
 - **October to May:** \$200.00
 - **June to September:** \$100.00
- Clean-Up Responsibility:** The party host is responsible for cleaning up all debris after the event.
- Guest Behavior:** The party host is responsible for their guests' behavior and any damage caused by them.
- Underage Drinking:** Underage drinking is strictly prohibited. If it occurs, the party will be stopped immediately

Important Note:

Party passes are not guest passes. Guests with party passes are not permitted to stay overnight or operate golf carts or quads within the campground. If guests are staying overnight, you must obtain a separate guest pass for them.

The fees and limitations are in place to ensure that other members can still enjoy the facilities, and to prevent extra costs from being passed on to the membership.

I have read, understand, and agree to the rules outlined in this document.

Member Signature:		Date:	
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Office Use Only:

Status: _____